

CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 07/06/99

AGENDA ITEM 5

WORK SESSION ITEM _____

TO: Mayor and City Council

FROM: Library Director

SUBJECT: Donation of Project Legacy Funds to the Weekes Branch Library Expansion Project

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution authorizing the City Manager to execute an agreement between the Friends of the Hayward Public Library and the City of Hayward related to Weekes Branch Library expansion project.

BACKGROUND:

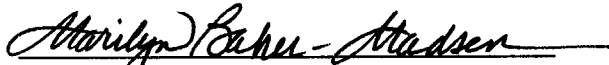
Project Legacy, a public-private partnership between the City of Hayward and the Friends of the Hayward Public Library, was conceived almost a decade ago with the goal of raising funds to help enlarge the Weekes Branch Library. The Project Legacy Committee of the Friends has been engaged in and has raised funds to help support the expansion project. This spring, the City approached the Friends to commit \$100,000 of the funds raised thus far to leverage a \$1,000,000 appropriation by the City towards the project. A Memorandum of Understanding was developed to effect this agreement.

The project will provide for an expansion of the existing Weekes Branch Library including the addition of a library programming/public meeting room, expanded space for books and other library materials, and expanded space for electronic access to online information. The project will also include replacement of the existing roof, HVAC, window glass, and a sewer line, as well as a minor seismic upgrade of the existing building.

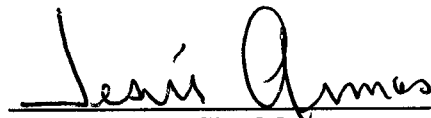
The community room, which will be built as a part of Project Legacy, will be dedicated to John Pappas, who was the pioneer behind the Weekes Branch Library and a leader in the formation of Project Legacy. The John Pappas Legacy Room will be a fitting tribute and memorial to the man whose love for the Hayward community and its people was always apparent in all he did.

The City Manager met with the Board of Directors of the Friends and members of the Project Legacy Committee on several occasions to develop the Memorandum of Understanding between the Friends of the Hayward Public Library and the City of Hayward attached as Exhibit A. During the May Meeting of the Board of Directors of the Friends, a motion was unanimously accepted to enter into the agreement outlined in the MOU. The commitment of funds by the City and the Friends, and the approval of the MOU by the City Council will make the all-important dream of an expanded and enhanced Weekes Branch Library a reality.

Recommended by:


Marilyn Baker-Madsen, Library Director

Approved by:


Jesús Armas, City Manager

Attachment – Exhibit A

MEMORANDUM OF UNDERSTANDING BETWEEN
FRIENDS OF THE HAYWARD PUBLIC LIBRARY
AND THE CITY OF HAYWARD

This Memorandum of Understanding, dated this 6th day of July 1999, is by and between the FRIENDS OF THE HAYWARD PUBLIC LIBRARY, a 501 (c) (3) nonprofit public benefit corporation, ("Friends") and the CITY OF HAYWARD, a public body of the State of California ("City").

RECITALS:

WHEREAS, the Project Legacy Committee ("Legacy Committee") of the Friends has been engaged in and has raised funds to help expand the Weekes Branch Library of the Hayward Public Library System located in south Hayward, California; and

WHEREAS, the City has approached the Friends to commit \$100,000 of the funds raised by the Legacy Committee to leverage a \$1,000,000 appropriation by the City towards the Weekes Branch Expansion Project ("Project").

NOW, THEREFORE, Friends and the City agree as follows:

AGREEMENT:

Formal City of Hayward City Council Action. The Hayward City Council will formally vote to commit \$1,000,000 towards the Project. This Project will be included in the City of Hayward Capital Improvement Program (CIP) Budget/FY 1999-2000 to 2003-04. In the event the City is unable to honor its funding commitment, any Legacy funds expended by the City will be restituted to the Friends until such time as the Project can be resumed.

Commitment To Date-Certain Construction. A date will be identified and committed to by the City of Hayward for construction of the Project to commence in fiscal year 2000-2001.

Commitment of Friends Funds. Friends will agree to deposit \$100,000 with the City of Hayward on September 1, 1999 from funds raised by Legacy Committee for the Project to initiate design work for the project in FY 1999-2000.

Formation of a Project Committee. Representatives of Friends and its Legacy Committee will work with City and Library staff who will be directly involved in the design and scope of the entire Project. This Committee will cosponsor community public hearings conducted by the Library Commission and staff.

Attachment: Exhibit A – MOU/2

Community Room Built as part of the Project. The Project will include the John N. Pappas Legacy Room.

Placement of Commemorative Tiles. Friends Board members and Legacy Committee will have input into, and agree to, the location of the commemorative tiles which have already been sold and will be sold to support the Project.

Effective Date, Term and Amendments. The terms of this Memorandum of Understanding are in effect from July 1, 1999 to and including December 31, 2001 until amended, revised or terminated by either agency. Any amendments, revisions or termination must be reached through mutual agreement of the Friends and the City.

FRIENDS OF THE HAYWARD PUBLIC LIBRARY

CITY OF HAYWARD

Made and entered in to this ____ day of _____ 1999.

DRAFT

JB 6/22/99

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

**RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE AN AGREEMENT WITH FRIENDS OF
THE HAYWARD PUBLIC LIBRARY TO EXPAND AND
RENOVATE THE WEEKS BRANCH LIBRARY**

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to execute on behalf of the City of Hayward an agreement between the City of Hayward and Friends of the Hayward Public Library to renovate and expand the Weeks Branch Library, in substantially the form attached hereto as Exhibit "A".

IN COUNCIL, HAYWARD, CALIFORNIA _____, 1999

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward